

JOB APPLICATION

GARY T. STANGA, TANGIPAHOA CLERK OF COURT

Employment in the Clerk of Court's office is an "Employment-At-Will" relationship.



Prerequisite: Applicant must have high school diploma or the equivalency.

APPLICANT INFORMATION													
Last Name					First				M.I.				
Street Address								Apartment/Unit #					
City					State				ZIP				
Phone					E-mail Address								
Date Available				Desired Salary									
Position Applied for								Full Time	<input type="checkbox"/>	Part Time	<input type="checkbox"/>	Other	<input type="checkbox"/>
If hired, can you provide documents required to establish your eligibility to work in the U.S.?								YES	<input type="checkbox"/>	NO	<input type="checkbox"/>		
Have you ever worked for this company?		YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If so, when?							
Are you 16 years or older? YES <input type="checkbox"/> NO <input type="checkbox"/>													
EDUCATION													
High School					Address								
# of years completed			Degree/Diploma										
College					Address								
# of years completed			Degree/Diploma										
Other					Address								
# of years completed			Degree/Diploma										
REFERENCES													
<i>Please list two professional references.</i>													
Full Name					Relationship								
Company					Phone								
Address													
Full Name					Relationship								
Company					Phone								
Address													
List any additional training, abilities or certification that you have that may be useful for the position you have requested (typing, computer, foreign language):													

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities/ Contributions			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities/ Contributions			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities/ Contributions			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE
Branch
Rank/Type of Service
Job Related Training/Experience

STATEMENT (Please read this statement carefully before signing this application):

I understand that employment with Tangipahoa Parish Clerk of Court is at-will, meaning that I or Tangipahoa Parish Clerk of Court may terminate my employment at any time, or for any reason consistent with applicable state or federal law.

I authorize Tangipahoa Parish Clerk of Court to conduct a thorough background investigation of my work and personal history, and verify all data given on this application and during interviews. I hereby release the Organization, and its representatives or agents, from any liability that might result from such an investigation. I authorize all individuals, schools, and firms named to provide any requested information and release them from all liability for providing the requested information.

I understand that Tangipahoa Parish Clerk of Court requires the successful completion of a drug and/or alcohol test as a condition of employment.

I understand this application will be active for a period of 90 days; after that time, if I wish to be considered for employment, I must submit a new application. I certify that all the statements in this completed application are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal to hire.

Signature of Applicant: _____

Date Signed: _____